**FINAL RESULTS REPORT**

**(For projects below DKK 10 million)**

1. **BASIC DATA**

|  |  |
| --- | --- |
| Project title |  |
| F2/workzone reference number |  |
| Geographical target area |  |
| Purpose code (for MFA) |  |
| CRS number[[1]](#footnote-1) (for MFA) |  |
| Project period | Planned: Actual: |
| Grant (DKK) |  |
| Disbursements (DKK) |  |
| Date of agreement |  |
| Responsible unit |  |
| All major partner organisations |  |
| Other development partners |  |

1. **PROJECT SUMMARY**

Insert the (most recent) project description (for MFA, from PMI/OpenAid)

1. **PROJECT OBJECTIVE AND RESULTS**

The final results report should be drawn up for the main development engagement of the project, not the auxiliary engagements. Please ensure that the results matrix has been updated with the latest results from the database and that all outcomes, outputs and targets are accounted for.

|  |  |  |  |
| --- | --- | --- | --- |
| Project Objective | |  | |
| Impact Indicator | | (May be related to a SDG) | |
| Outcome | |  | |
| Outcome Indicator | |  | |
| Year | Baseline |  |  |
| Year | Result |  | [Please comment on the situation by the end of the engagement] |
| Assessment of achieved results | | Please write a brief statement of the achievements including:   * Achievement of the outcome * Important changes in the context of the project * Appropriateness of chosen modality and partner(s) * The Danish contribution: Value-added, focus, relative importance etc. * Prospects of sustainability | |

1. **LESSONs LEARNED**

Describe lessons of general interest to the Steering Committee. The emphasis should be at the main development engagement level. Please make sure to comment on the theory of change, assumptions, risk development, wider impact (replication/upscaling) throughout the project period. If relevant, please also include how the activity could guide future cooperation within the same area.

1. **ENDORSEMENT**

All relevant documentation should be available in F2/workszone. Further, it is also important that the relevant documents would be accessible in PMI (For MFA): grant authorization related documents, appraisal reports, agreements, progress reports, the implementing partners’ final reports, and minutes of meeting from meetings of the project’s executive body as well as audited final accounts.

**Place and Date: Signature:**

**Ambassador/Head of Department**

1. All grant above 1 million DKK registered in PDB are assigned a CRS number [↑](#footnote-ref-1)