**Annex E**

TEXT IN RED SHOWS TEXT TO BE INSERTED BI-ANNUALLY. CAPITAL LETTER TEXT IN BLACK SHOWS TEXT TO BE INSERTED ONCE. THE REPORTING IS INTENDED TO BE **BRIEF**. IT SHOULD CONTAIN THE MOST RELEVANT INFORMATION WITHIN THE REPORTING PERIOD. THE REPORTING UNIT DETERMINES THE LENGTH OF REPORTING.

PSED level bi-annual reporting

|  |  |
| --- | --- |
| Engagement no. and title | TEXT |
| Implementing institution | TEXT |
| Project No. | TEXT |
| Reporting period | TEXT |
| Reporting officer | TEXT |
| Reporting date | TEXT |

## Summary of progress and actions to be taken

|  |  |  |
| --- | --- | --- |
| Description of progress and action to be taken (overall progress, delays, success stories, challenges etc. Actions foreseen in light of progress. No more than two paragraphs):  TEXT (2-3 para)  *NOTE: THIS TEXT WILL BE COPIED TO OVERALL PROGRAMME PROGRESS REPORT*  Apply color code below | | |
| Rating | Progress lagging behind - Achievement of target at risk / not possible | 🖵 Red |
| Some progress made - corrections required to achieve target | 🖵 Yellow |
| Progress achieved as planned – target likely to be achieved | 🖵 Green |

## Risks

|  |  |  |
| --- | --- | --- |
| Major changes to risks (changes vis-à-vis programme risk matrix as well as newly identified risks)  TEXT if changes to risks (1-2 para)  Apply color code below | | |
| Impact on risk change to programme | Significant | 🖵 Red |
| Major | 🖵 Orange |
| Minor | 🖵 Yellow |
| Insignificant | 🖵 Green |

## Lessons learned

|  |
| --- |
| Lessons learned:  TEXT (1-2 para) |

## Outcome reporting

|  |  |  |
| --- | --- | --- |
| Outcome | PERMANENT TEXT FROM PSED | |
| Outcome indicator[[1]](#footnote-1) | PERMANENT TEXT FROM PSED | |
| Time | Planned  (aggregated values over time) | Actual (with date) (aggregated values over time), including reflection on whether outputs are met on time (for Danida ODA funding attach printout of output status from PDB to this document) |
| Baseline end 2015 |  | PERMANENT TEXT FROM PSED |
| Mid 2016 |  | TEXT (1-2 para) |
| Milestone end 2016 |  | TEXT (1-2 para) |
| Mid 2017 |  | TEXT (1-2 para) |
| Target end 2017 | PERMANENT TEXT FROM PSED | TEXT (1-2 para) |

|  |  |  |
| --- | --- | --- |
| Outcome | PERMANENT TEXT FROM PSED | |
| Outcome indicator[[2]](#footnote-2) | PERMANENT TEXT FROM PSED | |
| Time | Planned  (aggregated values over time) | Actual (with date) (aggregated values over time), including reflection on whether outputs are met on time (for Danida ODA funding attach printout of output status from PDB to this document) |
| Baseline end 2015 |  | PERMANENT TEXT FROM PSED |
| Mid 2016 |  | TEXT (1-2 para) |
| Milestone end 2016 |  | TEXT (1-2 para) |
| Mid 2017 |  | TEXT (1-2 para) |
| Target end 2017 | PERMANENT TEXT FROM PSED | TEXT (1-2 para) |

1. Note on   
   a) who collects data   
   b) on how values are arrived at  
   c) frequency of data collection  
   d) what disaggregation is possible (e.g. by male/female) [↑](#footnote-ref-1)
2. Note on   
   a) who collects data   
   b) on how values are arrived at  
   c) frequency of data collection  
   d) what disaggregation is possible (e.g. by male/female) [↑](#footnote-ref-2)