

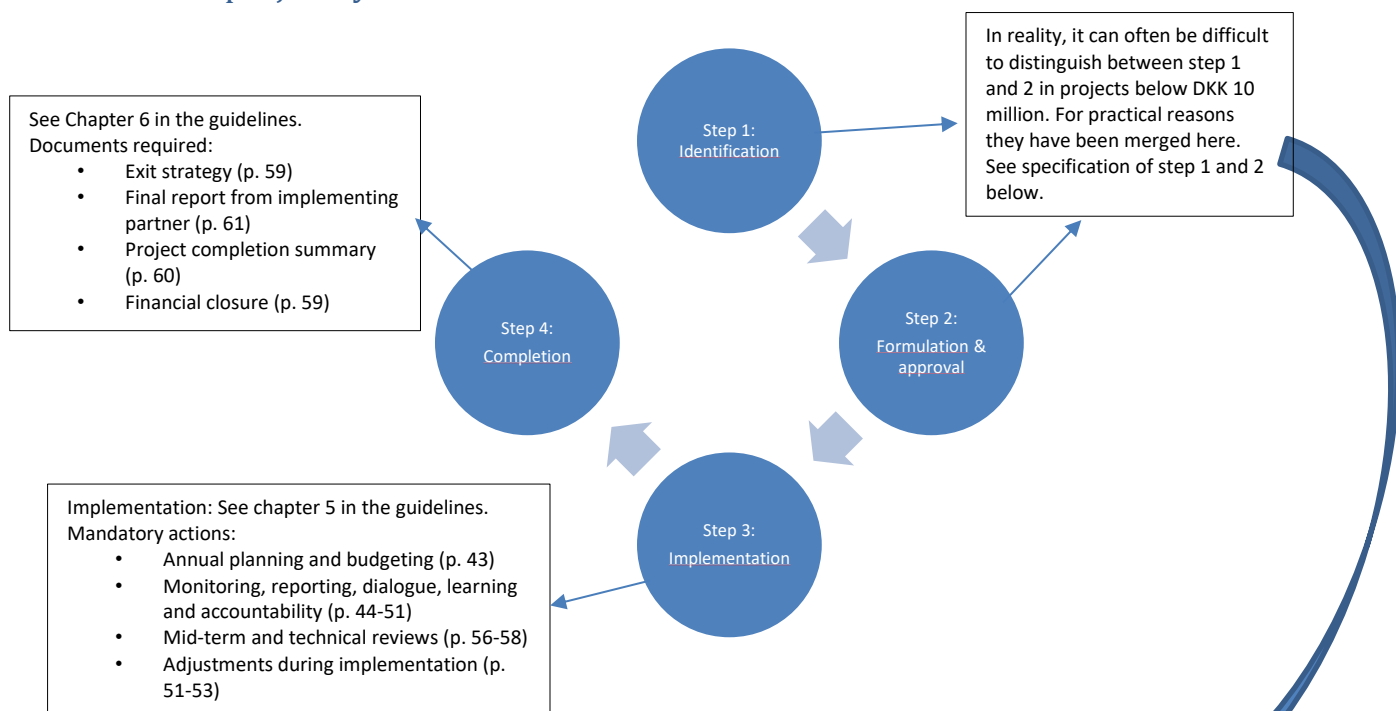
Quick guide for projects below DKK 10 million

The grant approval follows a simple process of approval by the Head of Unit only. Projects below DKK 10 million are not required to be presented to the Programme Committee. The project document cannot exceed 8 pages.

Projects below DKK 10 million must reflect the overall Danish strategy for development cooperation and can maximum have one partner.

The overview of the project cycle and the approval process below makes direct references to the guidelines (page references), annexes and/or tools and templates, where more information can be found on the given subject. The references can be found [here](#).

Overview of the project cycle:



Specification of the approval process in step 1+2:

| Identification & Formulation | Internal Appraisal | Finalisation & Appropriation |
|--|---|---|
| <p>Required documents</p> <p>Draft mini project document (template) based on standard annexes:</p> <ul style="list-style-type: none"> -Context Analysis (Annex 1) -Partner Assessment (Annex 2) -Theory of Change, Scenario and Results Framework (Annex 3) -Risk Management (Annex 4) -Budget Details (Annex 5) -List of Supplementary materials (Annex 6) -Plan for Communication of Results (Annex 7) -Process Action Plan (Annex 8) | <p>Required documents</p> <ul style="list-style-type: none"> -Appraisal document -Other relevant documentation -Quality assurance checklist (Annex 9) <p>Output:</p> <ul style="list-style-type: none"> -Recommendations to be incorporated into the final project document | <p>Required documents</p> <ul style="list-style-type: none"> -Appropriation Cover Note -Final project document -Quality Assurance Checklist (Annex 9) |