**FINAL RESULTS REPORT**

**(For programmes (or projects) below 10 million DKK)[[1]](#footnote-1)**

1. **BASIC DATA**

|  |  |
| --- | --- |
| Programme/project title |  |
| F2 reference number |  |
| Geographical target area |  |
| Purpose code |  |
| CRS number[[2]](#footnote-2)  |  |
| Programme/project period | Planned: Actual: |
| Grant (DKK) |  |
| Disbursements (DKK) |  |
| Date of agreement |  |
| Responsible unit |  |
| All major partner organisations |  |
| Other development partners  |  |

1. **PROGRAMME/PROJECT SUMMARY**

Insert the (most recent) programme/project description from PDB/OpenAid

1. **PROGRAMME/PROJECT OBJECTIVE AND RESULTS**

The final results report should be drawn up for **each engagement**. Number of engagements may vary depending on the type of the programme. Please ensure that the results matrix has been updated with the latest results from the database and that all outcomes, outputs and targets are accounted for.

|  |  |
| --- | --- |
| Outcome |  |
| Impact Indicator |  |
| Year | Baseline |  |  |
| Year | Result |  | [Please comment on the situation by the end of the engagement] |
| Assessment of achieved results | Please write a brief statement of the achievements including:* Achievement of the outcome
* Important changes in the context of the programme/project
* Appropriateness of chosen modality and partners
* The Danish contribution: Added value, focus, relative importance etc.
* Prospects of sustainability
 |

1. **LESSONs LEARNED**

Describe lessons of general interest to MFA/Danida. The emphasis should be at the development engagement level. Please make sure to comment on the theory of change, assumptions, risk development, wider impact (replication/upscaling) throughout the programme/project period. If relevant please also include how the activity could guide future cooperation within the same thematic area.

1. **ENDORSEMENT**

All relevant documentation should be available in F2. Further it is also important that the relevant documents would be accessible in PDB: grant authorization related documents, appraisal reports, agreements, progress reports, the implementing partners’ final reports, minutes from meetings of the programme/project’s executive body and audited accounts.

**Date: Signature:**

**Ambassador/Head of Department**

1. A project consists of one development engagement (i.e. one partner) whereas a programme can consist of several development engagements (more than one partner). [↑](#footnote-ref-1)
2. All grant above 1 million DKK registered in PDB are assigned a CRS number [↑](#footnote-ref-2)