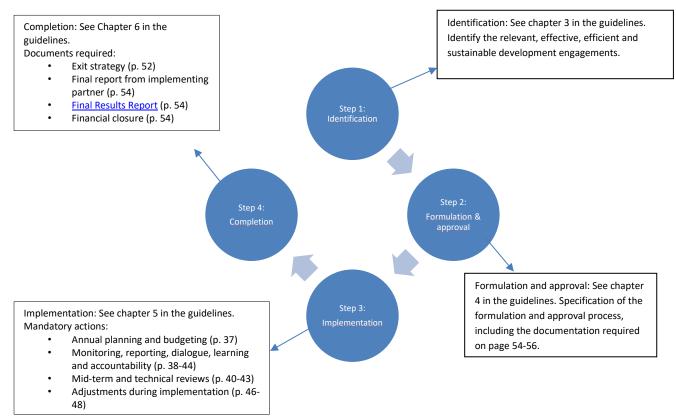
Quick guide for programmes and projects above DKK 39 million

Grants for stand-alone programmes above DKK 39 million must be submitted to the Programme Committee for strategic advice (Bilateral Development Programmes follows a different procedure). A draft project/programme document is submitted to the Programme Committee. Stand-alone programmes can have up to eight partners. The final programme document must not exceed 25 pages. All Programmes must reflect the overall Danish strategy for development cooperation.

The overview of the programme cycle and the approval process below make direct references to the guidelines (page references), annexes and/or tools and templates, where thorough information can be found on the given subject. The references can also be found on the main site in the right side column <u>here</u>.

Overview of the programme cycle:



Specification of the approval process in step 2:

Formulation	Appraisal	Finalisation	Council for Development Policy	Minister's approval	Parliamentary Finance Committee*
Output:	Required documents:	Actions:	Required documents:	Required documents:	*only in cases with no
Final Programme/project document	Final programme/project document with annexes and other relevant documentation	Incorporate recommendations and follow up actions from ELQ	Appropriation Cover Note for projects or programmes	Appropriation Cover Note Minutes from Council for Development Policy meeting	direct legal basis in the Finance Act
Including standard annexes:					
<u>Context Analysis</u> <u>Partner Assessment</u> <u>ToC, Results Framework</u> <u>Risk Management</u>			Final programme/project document incl. standard annexes Signed <u>Quality Assurance</u> <u>Checklist (Annex 9</u>)		
Budget Details		<u>Output:</u> Final programme/project			
Supplementary materials		document with annexes			
Plan for Communication of <u>Results</u>		Table with appraisal recommendations			
Process Action Plan	Output: Appraisal report	Partner agreement(s)			
Partner agreement	and signed <u>table of</u> <u>appraisal recommendations</u> and follow-up actions	Approval by relevant under-secretary	Output: Minutes from UPR meeting	Output: Minister's approval	<u>Output:</u> Approval by the Finance Committee